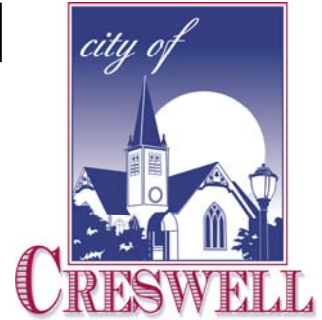


Supplemental Form: PROPERTY LINE ADJUSTMENT



Submittal Requirements: Complete all supplemental application requirements listed below, checking the appropriate box as you include it in your application packet. A complete application includes the Development Application Form, this Supplemental Form, and **(5) copies drawn on a sheet not less than 18 inches by 24 inches plus one (1) 11" x 17" scaled reduction of the plat**, drawn or printed in ink, to scale, on paper in such a way as to be suitable for reproduction. If the decision is forwarded to the Planning Commission an additional **fifteen (15) copies and one (1) 8-1/2" x 11" or 11" x 17" scaled reduction** of the map described below will be requested.

Review of a property line adjustment is subject to the Type 1 Ministerial application provisions in Section 4.1.200 unless an affected agency or the City Administrator requires that it be brought forward as a Type II Administrative application subject to the provision in Section 4.1.300. Property line adjustments shall be reviewed using approval criteria contained in Section 4.3.210.C below. The road authority(ies) shall be notified of lot line adjustments that may affect property access or traffic volumes or operations on their facilities.

Applicant Use Creswell Code Section 4.3.220

- | | |
|---|--|
| <p><input type="checkbox"/> 1. Attach a map showing the details below:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A. The scale, north arrow, and date of the map. <input type="checkbox"/> B. The tax map and lot number identifying each parcel involved in the adjustment. <input type="checkbox"/> C. The location, width, and purpose of any easements and driveway access to public right-of-way, existing or proposed. <input type="checkbox"/> D. The footprints and dimensions of existing structures (including accessory structures). <input type="checkbox"/> E. Any wetland, riparian area, or floodplain. <input type="checkbox"/> F. Existing fences and walls. <input type="checkbox"/> G. The lot area, before and after the lot line adjustment, of each parcel. <input type="checkbox"/> H. The proposed property lines and dimensions of each parcel. <p><input type="checkbox"/> 2. Narrative statement addressing the approval criteria Section 4.3.220(C).</p> <p><input type="checkbox"/> 3. All affected owners in the proposed adjustment must agree to the adjustment by signing below. If there are multiple owners for one of the affected lots, only one of those owners needs to sign below.</p> | <p><input type="checkbox"/> 1.</p> <p><input type="checkbox"/> A.</p> <p><input type="checkbox"/> B.</p> <p><input type="checkbox"/> C.</p> <p><input type="checkbox"/> D.</p> <p><input type="checkbox"/> E.</p> <p><input type="checkbox"/> F.</p> <p><input type="checkbox"/> G.</p> <p><input type="checkbox"/> H.</p> <p><input type="checkbox"/> 2.</p> <p><input type="checkbox"/> 3.</p> |
|---|--|

The Property Owner of Tax lot No. _____ is: _____
lot # *print Owner's name*

Property Owner: _____ Date: _____
signature

The Property Owner of Tax lot No. _____ is: _____
other lot # *print Owner's name*

Property Owner: _____ Date: _____
signature

By signing this form, the owners of the affected property provide consent for the proposed lot line adjustment.

Information on the Review Criteria for Lot Line Adjustment Applications

When your application is reviewed, staff will check to make sure that all relevant criteria listed in the Creswell Development Code have been met. The following review criteria will be used in making the final determination regarding the approval of your application.

Section 4.3.220

C. Approval Criteria. The City Administrator shall approve or deny a request for a property line adjustment in writing based on all of the following criteria:

1. **Parcel Creation.** No additional parcel or lot is created or removed by the lot line adjustment;
2. **Lot standards.** All lots and parcels conform to the applicable lot standards of the land use district (Article 2) including lot area, dimensions, setbacks, and coverage, and no resulting lot is unbuildable, wholly comprised of a flood hazard area or jurisdictional wetland;
3. **Access and Road authority Standards.** All lots and parcels conform to the standards or requirements of Chapter 3.1 – Access and Circulation, and all applicable road authority requirements are met. If a lot is nonconforming to any City or road authority standard, it shall not be made even less conforming by the property line adjustment.