

EMPLOYMENT APPLICATION

Please print in ink or type all required information

NAME/ADDRESS:

Last:	First:	M.I.	Social Security Number:
Address:			Phone:
City:	State:	Zip:	

DESIRED EMPLOYMENT:

Position:	Date available to start:
Are you currently employed:	May we contact your employer:
Are you willing to accept the starting salary listed on the job posting:	

AS REQUIRED BY JOB POSTING:

Driver's License Number:	State:	Exp. Date:	
Are you bondable:	Net typing speed (wpm):	Net calculating speed:	
Other special License(s):			

EDUCATION:

High School:	Name and location:		
	Years Attended:	Diploma/Degree:	Date Graduated/Completed:
University/College:	Name and location:		
	Years Attended:	Diploma/Degree:	Date Graduated/Completed:
Trade/ Business School:	Name and location:		
	Years Attended:	Diploma/Degree:	Date Graduated/Completed:

ADDITIONAL AREAS OF EXPERTISE:

Areas of specialized study, or additional experience:		
List the foreign languages that you speak fluently:	Read:	Write:
U.S. Military service:	Present membership in National Guard or Reserves:	

In case of emergency Notify: Name:	Address:	Phone:
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EMPLOYMENT HISTORY:

Employer:		Job Title:	
Address:		Duties:	
		Date started:	Date ended:
Phone:	Salary/ hourly wage:	Reason for leaving:	
Employer:		Job Title:	
Address:		Duties:	
		Date started:	Date ended:
Phone:	Salary/ hourly wage:	Reason for leaving:	
Employer:		Job Title:	
Address:		Duties:	
		Date started:	Date ended:
Phone:	Salary/ hourly wage:	Reason for leaving:	

Have you ever been convicted of a Felony:	If yes please explain:
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Please attach a copy of your resume including but not limited to the following information:

- Highest year of education completed
- Vocational Schools attended
- Colleges and Universities attended
- Special Licenses/ Certificates
- Employment History: Name, Address, Phone number, Title, Duties, Hours Worked, Dates employed, Supervisors name/ phone, Last salary (month), reason for leaving.
- Three personal references (not employers or relatives)

My signature below affirms that I release from liability any employer, person, or employee supplying reference information regarding me or my previous employment. I also release the City of Creswell from all liability which may result from making any investigation of information provided by me in these application materials. All information provided with this application is true to the best of my knowledge. I understand that falsification or misrepresentation may result in disqualification from employment consideration.

Signature

Date