

**Creswell Airport Commission Minutes**  
**City of Creswell**  
**March 19, 2002**

**Commission Members Present**

Steve Wolf	Chairperson
Linda James	City of Creswell Administrator
Shelley Humble	City of Creswell Airport Manager
Jeri-Anne Cohen	City Council Representative
Keith Morgan	City Planning Commission Representative
John Ward	Airport User
Mark Stroble	Citizen at Large
Kelly Collins	City of Creswell Legal Council

**Commission Members Absent**

None

Press – 1

Audience – 11

**I. MINUTES**

Steve Wolf called the meeting to order at 7:10 p.m. Jeri moved to approve the minutes from the November 13, 2001 meeting, Francis St. Clair seconded. Unanimously carried.

**II. COMMISSIONER COMMENTS/AUDIENCE COMMENTS**

Commissioners were introduced by Steve Wolf, chairperson. Steve Wolf stated that Dorothy Schick, ex-airport commissioner, is in the audience and will be missed by the commission.

**III. OLD BUSINESS**

**A. Leases/Rental Collections/In Lieu of Tax (Maintenance Fee)**

Steve Wolf gave the audience an overview of the discussions that have been taking place prior to the city briefly explained to the audience

**B. Fire Suppression Update**

Shelley stated that we have been given a 12,000 gallon tank from the Camas Washington Airport. Our plan is to bury, fill with water and use as Fire Suppression System until a time when city water can be brought on site. This is also in keeping with our stated Resolution sent to the State Fire Marshall's office. We will transport this tank as soon as it is removed from the ground.

**C. Pumpkin Drop 2001**

Approximately 100 airport users, citizens of Creswell and Eugene attended our annual Pumpkin Drop. Even though the day was cold and somewhat gloomy, fun was had by all. Donations received for the pumpkin drops and pot luck totaled \$200.00 and was distributed to Creswell Rural Fire Department, Creswell Meals on Wheels, Creswell Food Bank, and South Lane Wheels. Food and prizes were donated by local merchants: Ray's Food Place, Williams Bakery, Creswell Hardware, Napa Auto Stores, Knechts, Mr. Machos, Apple Annies, Mallards, and Los Cabos. The highlight of the day was the Carpet bombing done by the Eugene Skydivers staff and airplanes. Also a special thank you to all the volunteers that help put on this event each year.

**D. In Lieu of Tax/Extra Rents Review/Land Lease**

1. Term of lease and extensions – reducing length of original lease to 10 years and one automatic 10-year extension.
2. Basis for lease amount – calculated based on square feet of leased premises.
3. Timing and amount of rent increases
4. Return of building to lessees and elimination of in lieu of tax provision.  
After a lengthy discussion – City (Kelly, Jeri Anne, & Shelley) to question Lane County contacts to see appropriation of money (property taxes) if the buildings would be returned to lessees.
5. Use of premises provision

**C. Card Lock System**

Contract awarded to Petroleum Systems, Inc. and to be installed the week of 10/15/01. Bid Amount of \$18,332.00.

**IV. NEW BUSINESS**

**A. Operations Report – Shelley Humble**

1. City of Creswell Airport .

**B. Issues of Concern**

None

**C. Recommendations**

None

**D. Other**

Pumpkin Drop scheduled for Sunday, October 29, 2001, weather permitting.

**V. Schedule Next Meeting**

Next Airport Commission meeting is scheduled for Tuesday, November 13, 2001 at 6:30 p.m.

**VI. Adjournment**

There being no further business to come before the Commission, Steve Wolf adjourned the meeting.

Respectfully Submitted,

Shelley Humble  
Creswell Airport Manager